

MCB Scholarship Program

Revised 10/05/16

SECTION 1 - Program Purpose

To further our ongoing mission to promote concert band music and the arts, and to encourage the youth in our school band programs to become directly involved in community service and support, the Madison Community Band (MCB) hereby establishes this scholarship program. This program is hereinafter referred to as the Madison Community Band Scholarship Program. In order to create a stronger MCB and ensure our future, MCB understands the need to promote a consistent flow of student talent into the band. Additionally, we recognize the need to encourage our students to reach beyond their classrooms and participate in a more diverse musical environment.

SECTION 2 - Program Management

The Madison Community Band Scholarship Program will be managed by the MCB Officers, who will be responsible for the management of program funds, setting the amount of the award within the limits as outlined in Section 3, and revising this program as conditions warrant. The MCB Officers have the authority to discontinue this program, for any reason, and upon receiving a majority vote from the members of MCB. For purposes of this program only, the Treasurer will be the Chairman of this group. The selection of an award recipient will be the sole responsibility of the MCB Officers. Two impartial individuals may be selected to select a scholarship winner(s) if needed.

SECTION 3 - Program Funding

The Madison Community Band Scholarship Program shall be an annual award amount not to exceed \$500. The award will be made payable to the student(s). Funding for this scholarship will come from the general budget of the band. The MCB Budget will have a separate line item designating the allocation of funds for this scholarship program as well as any donations to this program. Detailed accounting records for this fund shall be maintained by the Treasurer of MCB. From time to time, the scholarship award amount may be adjusted at the discretion of the MCB Officers as required to ensure the integrity of the funds available in the account. In no case will the award be less than \$250. The award amount may be increased if, in the opinion of the MCB Officers, the past and expected future performance of the fund is sufficient to allow for such an increase, or if a donation is made for this explicit purpose.

SECTION 4 – Eligibility and Application Deadline

All qualifying students, who have just completed their Freshman or Sophomore year in high school (before the start of their Sophomore or Junior year), will receive a Letter of Eligibility from the MCB Officers by the first rehearsal in June. For purposes of this program, a “qualifying student” is defined as a student who is on the active roster. Students interested in applying for the scholarship must submit all application materials to the MCB Officers, to be received by the first rehearsal in June before the start of their Junior or Senior year (1 year after Letter and Document are given out). The scholarship will be a one-time award by MCB and in the amount designated by the MCB Officers.

SECTION 5 – Operational Deadlines

- Last week of May – MCB Officers meets to review the program and set the award amount.
- First Rehearsal in June – Secretary of MCB begins the attendance records.
- First Rehearsal In June – the MCB Officers issue Letters of Eligibility and the information document to qualifying students. (Students who have just completed their Freshman or Sophomore Year, before the start of their Sophomore or Junior year).
- First Rehearsal in June – Application materials are due (1 year after the Letter and Document are given out, by students before the start of their Junior or Senior year). Materials will be copied and give to each MCB Officers.
- The MCB Officers will meet to discuss and select the scholarship recipient(s) before the start of the next school year.
- The Scholarship recipient(s) will be announced preferably at our Christmas Concert but no later than April 30, during the year in which the recipient(s) was selected. However, the award(s) will not be disbursed until the recipient's Senior year of high school. If the recipient(s) are not present at the Christmas concert, the scholarship award will be mailed to them.
- Final scholarship award is at the sole discretion of the band officers. Examples of reasons for not awarding a scholarship include, but are not limited to, the following:
 - Designated recipient has not graduated or moved but is no longer an active member of MCB
 - Designated recipient has acted or behaved in a way that is detrimental to MCB
 - Scholarship funds must be reallocated to meet an unexpected financial obligation

SECTION 6 - Selection Criteria and Process

The selection criteria for this scholarship will include 5 elements as outlined below.

1. MCB Attendance and Participation – Applicants will receive points based on rehearsal and concert attendance records from June 1 – May 31. Points will also be awarded based on participation in other band events such as fundraisers and the loading and unloading of equipment for our concerts. The MCB Officers will take the number of points accumulated by an individual applicant into account when selecting the scholarship recipient(s).

2. What has MCB meant to you and suggestions for making MCB stronger? What are your future plans if any, in music? Discuss in a short, one page paper.

3. Letters of Recommendation

Have at least 1 letter of recommendation from school band directors or other persons qualified to address your abilities and involvement in their programs.

4. Musical achievements and other awards.

Include a list in the application

5. Other community activities/awards or achievements.

Include a list in the application

Copies of all application materials will be provided to all MCB Officers within 1 month of being turned in. The Officers will meet before the start of the next school year and select, by majority vote, the scholarship recipient(s). If two impartial individuals are needed to select the scholarship recipients(s), the applicants' names will not be made available to those individuals.

The Scholarship winner(s) will be announced preferably at our Christmas Concert but no later than April 30, during the year in which the recipient(s) was selected. However, the award(s) will not be disbursed until the recipient's Senior year of high school. If the recipient(s) are not present at the Christmas concert, the scholarship award will be mailed to them.