

MCB Scholarship Program

Revised 9/23/08

SECTION 1 - Program Purpose

To further our ongoing mission to promote concert band music and the arts, and to encourage the youth in our school band programs to become directly involved in community service and support, the Madison Community Band (MCB) hereby establishes this scholarship program. This program is hereinafter referred to as the Madison Community Band Scholarship Program. In order to create a stronger MCB and ensure our future, MCB understands the need to promote a consistent flow of student talent into the band. Additionally, we recognize the need to encourage our students to reach beyond their classrooms and participate in a more diverse musical environment.

SECTION 2 - Program Management

The Madison Community Band Scholarship Program will be managed by two groups. The Officers of MCB will serve as the Scholarship Management Board, hereinafter referred as SMB, and are responsible for the management of program funds, setting the amount of the award within the limits as outlined in Section 3, and revising this program as conditions warrant. The SMB has the authority to discontinue this program, for any reason, and upon receiving a majority vote from the members of MCB. For purposes of this program only, the Treasurer will be the Chairman of this group. The Officers are defined in Section 2a. The selection of an award recipient will be the sole responsibility of the Scholarship Selection Board, hereinafter referred as SSB.

Section 2a – Scholarship Management Board Composition (SMB)

- 1) MCB – President
- 2) MCB – Vice President
- 3) MCB – Secretary
- 4) MCB – Treasurer (Chairman)
- 5) MCB – Librarian

Section 2b – Scholarship Selection Board Composition (SSB)

- 1) MCB Conductor
- 2) 2 at large members of MCB

The specific membership of the SSB may be revised from time to time as required to accommodate special circumstances or needs of the selection board or the selection process. The SMB has the authority to execute these changes as warranted.

SECTION 3 - Program Funding

The Madison Community Band Scholarship Program shall be an annual award amount NTE \$500. The award will be made payable to the student(s) and the college or university of their choice. Funding for this scholarship will come from donations of band members and outside parties as well as the general budget of the band. The MCB Budget will have a separate line item designating the allocation of funds for this scholarship program as well as any donations to this program. Detailed accounting records for this fund shall be maintained by the Treasurer of MCB and subject to independent audit, if requested, from any source. From time to time, the scholarship award amount may be adjusted at the discretion of the SMB as required to ensure the integrity of the funds available in the account. In no case will the award be less than \$250. The award amount may be increased if, in the opinion of the SMB, the past and expected future performance of the fund is sufficient to allow for such an increase.

SECTION 4 – Eligibility and Application Deadline

Any qualifying high school junior or senior in MCB may submit an application for this scholarship. For purposes of this program, a “qualifying student” is defined as a student who is on the “active” roster by June 1 of his/her Junior or Senior year. All qualifying students will receive a Letter of Eligibility from the SMB by January 15th. The scholarship will be a one-time award by the SSB and in the amount designated by the SMB. Students interested in applying for the scholarship must submit all application materials to the SSB, to be received by March 20. No student will be eligible to receive this scholarship more than once.

SECTION 5 – Operational Deadlines

1st week of June – SMB meets to review the program and set the award amount.

1st rehearsal in June – Secretary of MCB begins the attendance records.

January 15th – the SMB issues Letters of Eligibility to qualifying students.

March 20th – Application materials are due.

1st weekend in April – SSB meets and selects a recipient and notifies same in writing of award.

2nd week of April – SSB notifies local media, schools, and others as required of selection and award date. Scholarship award is made at the annual Panoply concert.

SECTION 6 - Selection Criteria and Process

The selection criteria for this scholarship will include 5 elements as outlined below.

1. MCB Attendance and Participation - Track through practice and concert attendance records. The student must participate in a full concert year: Summer, Fall, and Spring.

Rehearsals		Concerts*	
100 %	100points	6	100points
90 %	70 points	5	75points
80 %	60 points	4	60points
70 %	25 points	3	25points
60 %	5 points	2	5 points
50 %	1 point	1	1 point
< 50 %	0 points		

* depends on number of scheduled concerts. A suitable rubric can be developed.

2. What has MCB meant to you and suggestions for making MCB stronger? What are your future plans if any, in music?

Discuss in a short, one page paper.

3. Letters of Recommendation

Have at least 1 letters of recommendation from school band directors or other persons qualified to address your abilities and involvement in their programs.

4. Musical achievements and other awards.

Include on the application

5. Other community activities/awards or achievements.

Include on the application

Copies of all application materials will be provided to the members of the SSB at their annual meeting in April. The names of the applicants will not be made available to the SSB. The SSB will meet the first weekend in April and select, by majority vote, the scholarship recipient or recipients. The SSB will notify the selected recipient or recipients in writing, the second week of April. Scholarship Award(s) to be made at the annual Panoply concert or at the next available opportunity should the need arise.